

**DECA'S 2008
International Career Development Conference
April 26-29**



**HOUSING INFO KIT
HIGH SCHOOL DIVISION**

The information and forms in this kit are designed to assist you in housing your association at the 2008 International Career Development Conference (ICDC), which will be held April 26 – 29, 2008, in Atlanta, Georgia.

The housing lottery for the 2008 ICDC will be determined at the SAM Conference on August 16, 2007, in Atlanta, Georgia. The complete lottery list for 2008 can be found on page 5. Housing is determined by rotating the states/provinces in groups of eleven. The last group of eleven on the 2007 list has been moved to the top of the 2008 list. A lottery then determines the rank of each state/provincial association within the group of eleven.

The deadline for completed housing request surveys is August 31, 2007. If DECA Inc. has not received your information by this date, your state/provincial association will forfeit their lottery standing. The state/provincial association will be moved to the bottom of the list for the 2008 ICDC, and their hotel assignments will be based on the new ranking. The forms that have been submitted will, therefore, be processed in a more timely manner.

The High School Division will use the Georgia World Congress Center for competitive events, exhibits, leadership academies, etc. General sessions will be held at the Georgia Dome.

The allocation numbers listed in this packet are for competitive events, the Senior Management Institute, the Leadership Development Academy, voting delegates and special permission. DECA LEADS, the state/provincial officer training, is over and above the designated leadership academies.

HOTEL ASSIGNMENT PROCEDURE

1. The Housing Request Survey **must** be received by DECA Inc. by August 31, 2007. The Housing Request Survey **must** include arrival and departure dates, the estimated number of delegates and the estimated number of sleeping rooms required. **Please Note:** Any states/provinces not responding by August 31, 2007, will forfeit their lottery standing for the 2008 International Career Development Conference. These states/provinces will be moved to the bottom of the list and their hotel assignments will be based on the new ranking.
2. Associations will be notified as to their hotel assignment by the hotel and DECA Inc. as soon as possible after the receipt of their Housing Request Survey.
3. The estimated number of sleeping rooms **may not** exceed 110% of the associations **actual** use based on your largest room block of the last **three** International Career Development Conferences.

(i.e.; 2006 actual use: 125 rooms
2005 actual use: 115 rooms
2004 actual use: 110 rooms)

Therefore $125 \text{ rooms} \times 110\% = 138$ maximum rooms for 2008 ICDC.

Please block rooms thoughtfully and consider the folks below you in the lottery who might be assigned an overflow property if you block rooms you know you won't use.

4. Requests for specific properties will be awarded based on the state/provincial rank within the DECA lottery (drawn August 16, 2007, at the SAM Conference in Atlanta, Georgia).
5. State/Provincial associations will be assigned hotels based on their preference as long as space is available in their preferred hotels.
6. Associations **may not** exceed their estimated sleeping room use during the ICDC unless they obtain specific authorization from DECA Inc. If you anticipate your state/provincial association will need more than the rooms allowed, please let Shirlee Kyle (703-860-5000) know as soon as possible so we can try to accommodate your needs.
7. Associations are encouraged to start working with their assigned hotel **early** to:
 - arrange for credit and/or payment procedures.
 - coordinate arrival times, check-in and check-out, luggage storage and meeting space.
 - commit for sleeping rooms and submit Housing Reservation Forms prior to March 24, 2008. **Hotels are NOT obligated to hold rooms after that date without a firm commitment and guarantee.**
 - schedule meetings and/or food functions.
 - hotel will provide State Advisor with the confirmation of room reservations two weeks after receipt.

Note: A copy of the hotel list must also be submitted to DECA Inc.

8. Associations are required to send one night's deposit with their housing forms.

STATE	07 Rooms Requested	07 Rooms Granted	07 Rooms Picked Up
Alabama	71	60	63
Alaska	5	5	3
Arizona	90	90	92
Arkansas	42	42	46
California	100	95	85
Colorado	160	150	157
Connecticut	68	68	69
Delaware	25	25	
DC			0
Florida	150	150	142
Georgia	150	150	176
Germany			
Guam	4	4	4
Hawaii	7	5	5
Idaho	42	40	49
Illinois	95	95	97
Indiana	77	77	90
Iowa	42	42	50
Kansas	65	65	66
Kentucky	70	70	66
Louisiana	31	30	35
Maine	17	15	15
Manitoba	4	4	3
Maryland	40	40	25
Massachusetts	120	120	116
Michigan	228	220	197
Minnesota	102	95	88
Mississippi	75	64	71
Missouri	132	132	140
Montana	43	43	46
Nebraska	80	80	72
Nevada	45	45	57
New Hampshire	45	45	65

New Jersey	215	210	204
New Mexico	80	80	87
New York	147	145	154
North Carolina	115	115	118
North Dakota	39	39	36
Ohio	185	170	192
Oklahoma	92	92	106
Ontario	100	100	88
Oregon	82	82	80
Pennsylvania	120	120	120
Puerto Rico	3	3	5
Rhode Island	33	33	39
South Carolina	74	74	86
South Dakota	19	19	17
Tennessee	155	150	152
Texas	260	250	257
Utah	67	65	
Vermont	26	26	20
Virginia	225	215	221
Washington	265	265	289
West Virginia	53	50	39
Wisconsin	170	160	174
Wyoming	43	43	47

2008 ICDC Atlanta, Georgia	STATE/PROVINCE	Rank in Group	Overall Rank
Host State	Georgia	1	1
Group 5	45. Arizona	2	3
	46. West Virginia	9	10
	47. Guam	11	12
	48. Kansas	1	2
	49. Texas	10	11
	50. Minnesota	4	5
	51. Iowa	6	7
	52. Tennessee	8	9
	53. Utah	5	6
	54. New Mexico	7	8
Group 1	55. Manitoba	3	4
	1. Florida	10	22
	2. Nebraska	3	15
	3. Virginia	5	17
	4. Alaska	6	18
	5. Massachusetts	8	20
	6. New Hampshire	2	14
	7. Mississippi	11	23
	8. Montana	7	19
	9. Wyoming	4	16
	10. Hawaii	9	21
Group 2	11. Maine	1	13
	12. Michigan	2	25
	13. Missouri	9	32
	14. Washington	1	24
	15. Pennsylvania	5	28
	16. South Carolina	10	3
	17. California	8	31
	18. Georgia	1	1
	19. Oregon	7	30
	20. Ontario	3	26
	21. Connecticut	6	29
	22. New Jersey	4	27
Group 3	23. Nevada	9	42
	24. South Dakota	5	38
	25. Idaho	8	41
	26. North Dakota	7	40
	27. Colorado	3	36
	28. New York	11	44
	29. Alabama	10	43
	30. Oklahoma	6	39
	31. Kentucky	2	35
	32. Puerto Rico	1	34
	33. DC Germany	4	37
Group 4	34. North Carolina	5	49
	35. Ohio	3	47
	36. Indiana	9	53
	37. Wisconsin	7	51
	38. Maryland	2	46
	39. Delaware	6	50
	40. Louisiana	8	52
	41. Illinois	4	48
	42. Arkansas	1	45
	43. Vermont	11	55
	44. Rhode Island	10	54

**2008 INTERNATIONAL CAREER
DEVELOPMENT CONFERENCE**

HOTEL BLOCK & RATES

**Atlanta, Georgia
High School Division**

HOTEL	CONTACT	ROOM BLOCK	ROOM RATE
Atlanta Hilton Hotel 255 Courtland Street, NE Atlanta, GA 30303 www.1hilton.com	Jim Barto Senior Sales Manager (404) 659-2000 jim_barto@hilton.com	1,000	\$165.00 (S,D) \$199.00 (T,T,Q)
Hyatt Regency Atlanta 265 Peachtree Street, NE Atlanta, GA 30303 www.atlantaregency.hyatt.com	Andy Totin Senior Sales Manager (404) 577-1234 atotin@hyatt.com	760	\$149.00 (S,D) \$149.00 (T,T,Q)
Atlanta Marriott Marquis 265 Peachtree Center Avenue Atlanta, GA 30303 www.marriott.com	Ann Redington Director of Association Sales (404) 521-0000 ann.redington@marriott.com	1,100	\$171.00 (S) \$189.00 (D) \$199.00 (T,T,Q)
Omni Hotel 100 CNN Center Atlanta, GA 30335 www.omnihotels.com	Peggy Robinson National Sales Manager (404) 659-0000 probinson@omnihotels.com	900	\$171.00 (S,D) \$181.00 (T,T,Q)
Sheraton Atlanta Hotel 165 Courtland Street Atlanta, GA 30303 www.sheratonatlantahotel.com	Daniel Senden Director of Group Sales (404) 659-6500 dsenden@sheratonatl.com	500	\$159.00 (S,D) \$169.00 (T,T,Q)
The Westin 210 Peachtree Street NW Atlanta, GA 30303 www.westin.com	Wendy Hewes Director of Group Sales (404) 659-1400 wendy.hewes@westin.co,m	750	\$155.00 (S,D) \$165.00 (T,T,Q)

**2008 HIGH SCHOOL
INTERNATIONAL CAREER DEVELOPMENT CONFERENCE**

*April 26 - 29
HOUSING REQUEST SURVEY*

Return on or before August 31 to Shirlee Kyle

FAX (703) 860-4013

State/Provincial Association _____

State/Provincial Advisor _____

Address _____

Telephone Number _____

Fax Number _____

E-Mail Address _____

Arrival Date _____

Departure Date _____

Travel Agent _____

Telephone Number _____

**Each state MUST register at the hotel as a state association, not as individual chapters!
The hotel bill MUST be paid with an association check.**

Attendance Data:

Estimated Number of Student Delegates: _____

Estimated Number of Adult Attendees: _____

Estimated Total Number: _____

Sleeping Rooms:

Estimated Number of:

Singles: (1 or 2 people-1 bed) _____

Doubles: (1 or 2 people-1 bed) _____

*Twin: (2 people-2 beds) _____

Triples: (3 people-2 beds) _____

Quads: (4 people-2 beds) _____

Total: _____

**A limited number of twins are available throughout the block. They will be used for quads first.*

Special Needs- please identify (early arrival, meeting space, food and beverage, etc.)

Hotels—Rank in order of preference:

- Hilton Atlanta Hotel
- Hyatt Regency Atlanta
- Atlanta Marriott Marquis
- Omni Hotel
- Sheraton Atlanta Hotel
- The Westin