



Installation of Officers Ceremony

Online Leadership Development Tool-Kit

Introduction

The ceremony should be lead by an “installer.” This person should be someone of importance and/or authority such as the State/Provincial Advisor, National Officer, or other DECA official.

Each officer should have a gold candle. On a table to the front of the stage should be a longer blue candle. Each officer should light his/her candle from the already lit blue candle after they say “I do.”

This ceremony can be done with many variations. Some people prefer to repeat each step for each officer, and say all of the proceeding for each member of the team. Others prefer to say it once, and have all officers step forward. You may adapt this ceremony to fit your space, audience, and time needs.

Installer: Will the newly elected officers of _____ DECA please come forward as I announce your name?

Lighting the longest candle symbolizes the state/provincial chapter in its entirety with all of its members working together. With this symbol we shall charge each state officer to do the job for which he or she has been elected.

(Say Officer’s Name) (Officer steps forward to the table)

You have been appointed to the _____ DECA State/Provincial Action Team.

The members of _____ DECA have bestowed upon you a great honor in

electing you as part of their state action team. Your major responsibility is to

lead and encourage this state/province in all of its activities. Do you accept this responsibility and promise to fulfill your duties to the best of your ability?

Officer: I do. (Light gold candle from blue candle)

Installer: I now declare you in the name of the _____ State/Provincial Association of DECA part of the State/Provincial Action Team. The candle of light symbolizes your responsibility to your duties and obligation to the state/provincial association and its members.

(Officer remains standing at the table)

